

St. James' School



Appointment of a
Senior School Business Studies
Teacher

Contents

The background image shows two male students in a chemistry laboratory. They are wearing school uniforms (dark blue blazers, white shirts, and green ties) and safety goggles. The student on the left is holding a small, colorful ball-and-stick molecular model. The student on the right is focused on adjusting a piece of laboratory glassware (a flask) held in a retort stand. In the foreground, there is a larger ball-and-stick molecular model on a wooden table. The background features a window with a view of trees, a bookshelf, and various posters on the wall.

04 Welcome from the Headmistress

05 Ethos & Aims

06 Role Description

07 Person Specification

08 Terms of Appointment

09 How to apply

St. James' School



St. James' School is a 11-18 coeducational day and boarding school set in the grounds of The Old Rectory and an adjoining enclosed campus, in a quiet corner of Grimsby.

A Part of the Alpha Schools group, St. James' School celebrates its Christian heritage, yet welcomes children of all faiths.

Whilst our boarding community is small, its ethos is central to our mission; multi-faceted relationships, personal attention and knowledge, caring and nurturing.

Almost 140 years old, St. James' School has many fine traditions. Its current pupils and staff, however, are always trying to create new ones!

**“Small school.
Big ideas”**

Welcome from the Headmistress

St. James' School is built upon the tenet of family; caring, encouraging, supporting, and inspiring. Deliberately small, we passionately believe an extraordinary education is built upon strong, trusting relationships. At St. James', these are immediately obvious.

St. James' pupils are allowed time to follow their own passions within an environment that creates opportunities both in the 'here and now', but also for the future.

Outwardly facing and globally aware, we welcome pupils from across the globe into our school. Boarding remains central to the St. James' ethos, where the benefits of 'living your education' are available to all pupils.

Blending together a love of learning with the development of 'character', at St. James' our goal is not only to educate, but to 'Future Proof'; securing the qualifications to stand out, building the character to endear, and instilling the core values to succeed.

Please read on and see a little more of what makes us special. If what you are yearning for is a role with challenge and the opportunity to make an impact, then I would love to receive your application.



Trudy Harris
Headmistress



Ethos & Aims

St James' School believes children have an interminable capacity to learn, be it knowledge or skills. Where other schools focus on examination results and league tables for validation, we provide opportunities for children to discover themselves, cherishing each and every individual within our close Christian family community.

Education in its purist form is about unlocking potential. Releasing character. Achieving dreams. Education is a never-ending journey. Some children charge, some skip, and some stroll. Others need a hand to hold. Not everyone begins this journey from the same place, but at St. James' our philosophy focusses on the excellence within each and every child and their pursuit of self-fulfilment.

At St James', happiness and pupil wellbeing comes first. These are the strong foundations on which to build our future, and from which examination grades naturally flow. Proud of our long history and tradition, but not rooted in the past, St James' is confidently looking forward, aiming to develop agile, creative thinkers. Pupils who are 'future proofed' against an ever-changing world.

Our community of day and boarding pupils and their families is extended into the local area and those we help support through national and international charities.

Our Aims:

- To provide a happy environment in which children are known, feel safe, nurtured and valued;
- To promote high standards of personal achievement through innovative, reflective and child-centred teaching, focussed assessment and a rich and varied curriculum to ensure all pupils reach their full potential;
- To promote a spiritual and moral awareness in our pupils based on the values of respect, empathy and kindness; developing a sense of service to the school community and beyond;
- To provide a wide range of enrichment opportunities to enable pupils to discover and develop passions and expand their experience;
- To foster self-confidence and a lifelong love of learning so that pupils leave as mature, engaging and thoughtful adults.

Business Studies Teacher



Role Description

The Senior School Business Studies Teacher role is a full-time, permanent position starting in September 2022 or as soon as possible.

The successful candidate must be capable of teaching KS3, GCSE and A-Level Business Studies (the school currently following the AQA & Edexcel specifications) provision to teach Computer Science or ICT would also be favourable.

Academic responsibilities:

In line with the Teachers' Standards, all our teachers must plan and teach well-structured lessons of a consistently high standard which inspire, motivate and challenge our pupils.

They must be able to demonstrate a clear understanding of how to adapt their teaching to respond to the strengths and needs of all pupils.

Teachers must monitor the progress of their pupils, set appropriate targets and give regular feedback, encouraging their pupils to reflect on this feedback.

Teachers must communicate effectively with parents by producing relevant reports and attending parents' evenings as directed.

Our teachers are expected to make a positive contribution to the wider life and ethos of the School, developing effective professional relationships with colleagues to support the specific targets of the School.

They have a responsibility to work collaboratively with others, contributing to the design and provision of an engaging curriculum within the relevant subject area.

Due to our small size, academic departments usually consist of a single member of staff. It is desirable that the successful candidate has experience of writing detailed schemes of work, or the capacity to do so.

Co-curricular responsibilities:

Teachers are expected to make a regular contribution to the co-curricular life of the School, through involvement in extra-curricular clubs, societies and activities and through attendance on academic, pastoral and co-curricular school trips.

Pastoral responsibilities:

All members of staff are Form Tutors.

Duties include registering the Form Group each morning, monitoring their attendance and initial stages of pastoral and academic welfare, teaching PSHE, attending staff and welfare meetings as required, and attending assemblies with your Form Group.

Professional development:

All teachers are expected to show evidence of a continuing interest in professional and personal development and to consider the needs of the School and its development plans when planning Continuing Professional Development.

St. James' School supports staff with a wide range of internal and external inset opportunities, including internally-delivered teaching and learning sessions, Initial Teacher Training sessions for those in the early stages of their career and regular whole-school inset designed to ensure teachers are up-to-date with statutory training in a variety of areas.



Person Specification

Qualifications

Essential

- A good honours degree relevant to the teaching aspects of the role
- Experience of teaching in GCSE and A-Level Business Studies

Desirable

- A recognised teaching qualification, eg a PGCE, QTS

Personal attributes/skills

- Growth mindset
- Excellent communication skills
- Resilience and determination
- The ability to be creative and innovative
- A reflective practitioner with strong organisational skills and the ability to meet deadlines
- Adaptability and show good judgement
- Have energy, drive, enthusiasm, a positive manner and a sense of humour
- Sympathy with the values and ethos of the School



Terms of Appointment

Type of contract

Full time, permanent, starting in September 2022 or as soon as possible thereafter.

Benefits

Pension Scheme

As per current legislation. Eligibility is based on the School's terms and conditions for the Pension Scheme.

Fee Remission

A generous level of fee remission is available, to be discussed with the successful candidate. Fee remission is calculated on the number of weeks and hours worked and is pro rata for part-time staff.

The remuneration package

St. James' School operates its own salary scale. The salary offered will reflect the experience of the successful candidate and be commensurate with the post.

Additional benefits

Free restricted parking is available for all staff on site.



Appointment Process & How to Apply

Applicants should submit an application form with covering letter detailing their skills and experience to recruitment@alphaschools.co.uk

- Applications will only be accepted from candidates completing the Application Form in full
- CVs will not be accepted in substitution for completed Application Forms. However, they may be sent in addition to the Application Form
- We will seek references on shortlisted candidates and will approach previous employers for information to verify particular experience or qualifications, before the interview. References will ask about your suitability to work with children
- If you are invited to interview you will receive notification outlining the interview process and guidance regarding the documentation you are required to provide

Closing date: 12.00pm Thursday 5th May 2022

Interviews: Thursday 12th May 2022

The successful candidate will be required to undergo an ENHANCED disclosure. All appointments are subject to satisfactory completion of all employment checks, ie references, Disclosure and Barring Service, medical questionnaire, Right to Work in the UK.

St. James' School is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and young people. Applicants must undergo child protection screening, including checks with past employers and DBS and barred lists checks. The School expects all staff and volunteers to share this commitment.

