



ST. JAMES' SCHOOL

# COVID; PROTECTIVE MEASURES & FAQs

## 1 SOCIAL DISTANCING: PUPILS & STAFF

Staff will strive to maintain 2m distance from pupils whenever possible.

When teaching, staff will continue to limit the time they are within 2m to an absolute minimum whilst continuing to effectively assist pupils during lessons.

## 2 SOCIAL DISTANCING: PUPILS & PUPILS

Pupils should *minimise* close contact, within 1m, when not seated in lessons or on school transportation.

Pupils should not touch one another or share materials.

## 3 SOCIAL DISTANCING: PARENTS

Will parents kindly, at both drop-off and collection, observe the 2m social distancing guidance. If possible, please also wear a mask.

Please do not congregate on School grounds after collection or drop-off. Timings are:

• Nursery	Drop off: from 8.00am	Collection: upto 6.00pm*
• Reception	Drop off: from 8.30am	Collection: 3.30pm-3.40pm
• Prep 1 & 2	Drop off: from 8.30am	Collection: 3.30pm-3.40pm
• Prep 3 & 4	Drop off: 8.40am-8.50am	Collection: 3.30pm-3.40pm
• Prep 5 & 6	Drop off: 8.30am-8.40am	Collection: 3.50pm-4.00pm
• Y10-13	Drop off: 8.30am-8.40am	Collection: 3.50pm-4.00pm
• Y7 - 9	Drop off: 8.40am-8.50am	Collection: 3.40pm-3.50pm

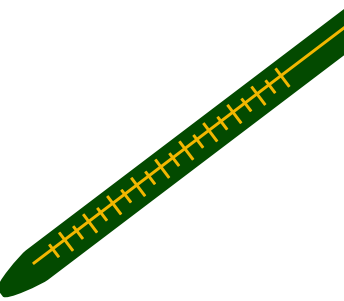
## 4 SIBLING COLLECTIONS

To reduce the need for parents to congregate, siblings can be collected together from Pre-Prep, Prep and/or Senior at 3.40-3.50pm.

## 5 FACE COVERINGS - SENIOR PUPILS

Pupils **must** wear masks at all times when in communal areas and when moving between lessons. **Once seated in class**, pupils may remove their masks.

Senior pupils should also wear their masks **until seated** at their table within the Dining Hall.



## 6 PREP COLLECTIONS - FACE COVERINGS

We have identified drop-off and collection times as slightly higher risk times due to increased pupil movement. *If* pupils wish to wear face coverings during these times, they may.

## 7 SANITISING ON ARRIVAL

All pupils and staff **must** sanitise their hands upon arrival at St. James'. Staff helping arriving pupils with sanitising their hands will wear masks.

## 8 VENTILATION

Teaching spaces and areas of the school where pupils may congregate will be **ventilated**. As the weather turns colder, pupils are encouraged to wear school jumpers, sports fleece tops and/or coats to compensate.

This measure will not be taken to the point of pupil discomfort, but it is advised to reduce transmission risks.

We are happy to relax the school uniform code to accommodate this measure.

## 9 STAFF CROSSING BUBBLES

Whilst current guidance allows staff to move freely between different bubbles, we understand this may be of concern.

Between lessons staff will sanitise their hands, wear masks during transition, and maintain 2m distancing from the class as much as is possible.

## 10 SCHOOL TRANSPORTATION

All pupils, except those with medical exemptions, **must** wear masks whilst on School mini-busses.

Mini-busses are cleaned with "X-Mist" each week which protects surfaces for seven days.

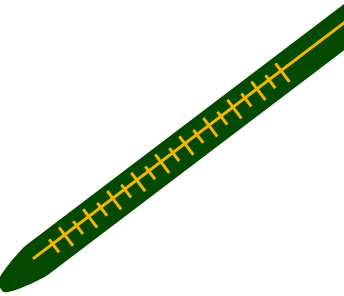
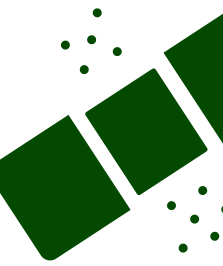
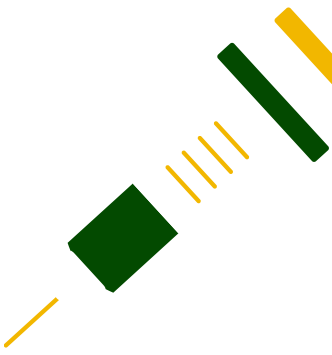
Mini-bus journeys to and from Games are segregated by bubbles/class; Year 5 one bus, Year 6 the other etc.

## 11 PRIVATE MUSIC LESSONS & TEACHERS

Whilst our peripatetic music teachers work across several schools, we manage the risk of transmission through the following measures:

- screens between pupil / teacher
- social distancing; usually 2m or less for the minimum time possible
- sanitising of shared instruments between use, or more usually, pupils only play their own instruments
- use of well ventilated class rooms

In the coming days individual teachers may make contact about their wish to moving their lessons online. Please discuss your requirements if approached.



## 12 TRIM TRAIL

For the duration of the latest lockdown access to the Trim Trail will be restricted.

## 13 VISITORS

We are *balancing* the number of visitors to the school site: prospective families and contractors etc.

All visitors to the school are *screened* when signing in. Questions are asked about symptoms and recent travel, including domestically.

Visitors must sanitise upon arrival and wear face coverings whilst moving around the school.

## 14 COVID REOPENING POLICY

As some of these measures are the evolution of existing precautions we will update the COVID Reopening Policy accordingly. It will become the COVID Reopening Policy November Update.

## 14 EVALUATION & REVIEW

We will keep these, and all other measures, under constant review. Thank you to those members of our community who have filtered concerns and ideas into us.

Thank you  
for your  
support

STRONGER TOGETHER  
MATT LASHOFF



ST. JAMES' SCHOOL

[www.saintjameschool.co.uk](http://www.saintjameschool.co.uk)

